

## Document and Workflow Automation for Accounts Payable

# Upland's FileBound is a cloud-native, end-to-end application that automates the flow of work to optimize AP processes

By focusing on the needs of today's knowledge worker, FileBound delivers document and workflow automation that is easy to implement, configure, use and modify.

FileBound's automation capabilities help Accounts Payable departments of all sizes increase productivity, shorten cycle times, reduce overhead costs, improve visibility and comply with financial standards and audits.

FileBound's secure cloud-based content repository centralizes documents and metadata from nearly any source, and has all the components necessary to build a complete automation solution at a single cost.

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### Workflow

Automate even the most complex invoice, exception or other processes with a graphical, user-friendly configuration tool, enabling quick deployment.

### Mobile

Let users work when, where and how they want with responsive technology that delivers an optimum experience, regardless of the device, eliminating bottlenecks in approvals and other tasks.

### Predictive Analytics

Uncover intelligence hidden in the data through visual dashboards and predictive analytical insights into current AP performance and process status for further improvement.

### Capture

Consolidate invoices, POs, bills of lading, contracts, tax documents and more, regardless of source, and automatically extract data from standardized forms.

### Electronic Forms

Create and host forms directly in FileBound for use by internal or external customers to drive activities such as PO requests, distributed invoice capture or virtually any task in the enterprise.

### Integration

Seamlessly transition data to/from existing or future ERP and other financial applications users rely on to get their work done, eliminating duplicate effort and information silos.

*"FileBound's workflow and document management solutions empowered us to be able to unburden our Accounts Payable staff regarding those manual time consuming duties that filled their days. Now, our employees can spend more time on tasks that matter most for the community we serve. After all, we're here to help people — not to focus on paperwork."*

— **Germaine Gross, Vice President of Finance & Administrative Services**  
**Volunteers of America, Greater New Orleans**

# Robust AP Automation Made Simple

FileBound's mission is to intelligently automate the flow of information by delivering innovative applications with greater usability and agility.

- **Cloud-native technology** delivers the accessibility, ease of deployment and scalability that can only be found in a product built from the ground up to be accessed via the web.
- **No hidden costs** because FileBound is an all-in-one application offering a breadth of capabilities, allowing organizations to easily and quickly create or modify solutions.
- **Flexible, simple licensing and deployment models** support how our customers want to work at a cost that delivers real and immediate ROI.
- **Exceptional focus on the user experience** with a streamlined interface that makes it easy to complete even complex tasks with minimal training.
- **Economical user licensing options** make it practical to extend secure access even to occasional or temporary employees, enabling a truly enterprise approach to work management.

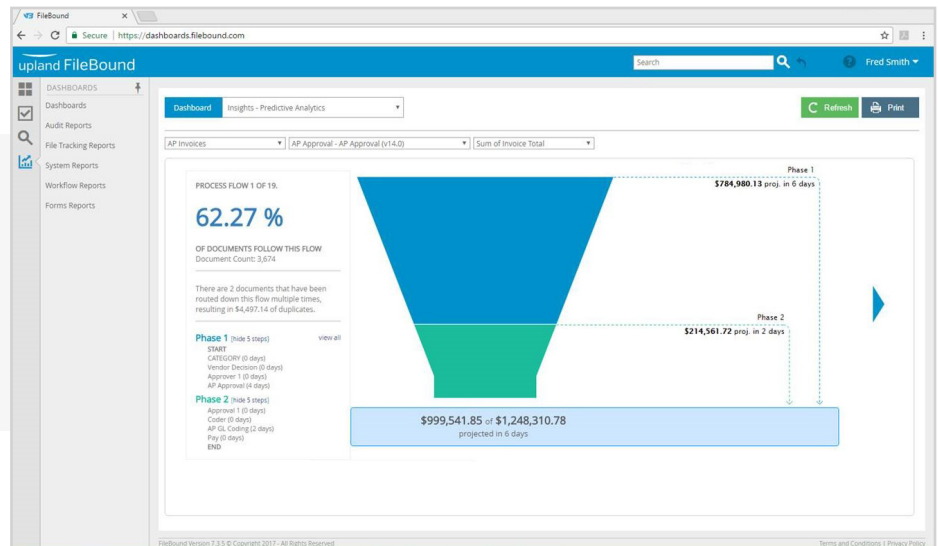
# Revolutionizing AP Work, Sustaining ROI

FileBound streamlines processes for AP departments of all sizes and industries.

- **Remove bottlenecks** to ensure that invoices are paid on time with less effort. No more time spent passing paper around, matching invoices to POs or other documentation, or chasing down approvals.
- **Enforce compliance** with company policies and external mandates like Sarbanes-Oxley. Automated workflow guarantees that proper procedures are followed and documented, enabling compliance for audits and fraud prevention.
- **Eliminate missing and duplicate invoices** that lead to missed, late or duplicate payments. The result: happier vendors and fewer customer service calls.
- **Cut costs and delays** associated with managing paper and electronic invoices. Invoices that enter the system are automatically routed, and are accessible anytime, from anywhere. Costs for moving, filing and storing paper documents are eliminated.

## Benefits of Predictive Analytics

Predictive analytics help you make strategic decisions to achieve business goals. Effortlessly explore data about employee productivity, transaction volumes, financial liabilities, vendor interactions and more to easily identify areas for improvement.



## About Upland Software

Upland Software (Nasdaq: UPLD) is an enterprise cloud software company that provides award-winning solutions in Project and IT Management, Workflow Automation and Digital Engagement. Our goal is 100% customer success, achieved through a unified operating platform that delivers the performance, scalability and support that over 2,500 Upland customers worldwide demand every day.