DeSoto County Schools Digitizes Student Registration Using FileBound

Each year, the families of 5,000 new students and 30,000 returning students submit their student registration information and required documents online via DeSoto's secure forms solution, powered by FileBound, eliminating 90% of paper files.

DeSoto's Story

"Between the paper overload and all the manual data entry, our district's administrative staff was overwhelmed," said Melissa Green, MIS Director at the district. "We needed a solution and, since offering online registration, we've eliminated 90% of paper registration files."

Prior to their FileBound solution, the staff at DeSoto County Schools collected each new and returning student's registration packet, and processed each one as quickly as possible. Even with all hands on deck, staff worked for months to process several hundred thousand documents and still needed overtime hours to get the students' information uploaded into PowerSchool by the start of the school year.

The Benefits of FileBound

Out of the box. When DeSoto implemented FileBound, they gained an out of the box document, workflow, and forms solution that could be immediately implemented and directly integrated with PowerSchool.

Secure Cloud. All student information and supporting documents are now entered directly into the system and immediately stored in FileBound's secure cloud – allowing for easy access to all permissioned district faculty and staff. Staff can now securely access information via PowerSchool whether at the district office or on campus at one of the schools.

Meets State and Federal Standards. While some documents are stipulated by law to only be kept until graduation plus 5 years, Mississippi requires permanent records be kept for more than 75 years. DeSoto's solution ensures they can meet these standards, quickly comply with any audit, and eliminate costs associated with maintaining, storing, transporting, and printing physical paper files.

DeSoto County Schools has over 42 campuses, and is the largest and fastest growing school district in Mississippi. As the leader in the state school system, it has set the stage for technology adoption with interactive white boards, tablets, and a Bring Your Own Device (BYOD) policy across its schools.

LOCATION: Hernando, MS

WEBSITE: desotocountyschools.org

Results

- **Eliminated** 90% of student registration paper files

- **Streamlined** the registration experience for parents and families for new and returning students

- **Accelerated** response to requests for student records

"Before implementing FileBound, we had data sheets that needed processing stacked halfway up the wall. Today there is no paper- by the first day of school, all student information is in our SIS, supporting documents are electronically stored, and we're ready to go!"

— **Melissa Green, MIS Director**

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